KOLOA MISSIONARY CHURCH

**SENIOR PASTOR**

**Job Description**

**Our Mission: Be disciples…Make disciples**

The senior pastor will love, lead and shepherd the body of Koloa Missionary Church, proclaim the Gospel of Jesus Christ through teaching from the Bible, and equip our committed multi-generational and culturally diverse family of Christ-followers to be disciples who make disciples in obedience to the Great Commission (Matthew 28:19).

The Senior Pastor will have a deep personal relationship with Jesus Christ that is grounded in The Word and in prayer and will demonstrate a servant-attitude with a high degree of integrity, effective listening, counseling, and interpersonal skills, and strong Biblically based leadership skills.

This position reports to the church board and is a full-time salaried position.

**Education and Experience**

* At least five years of pastoral ministry experience (at least three years as a senior/lead pastor strongly preferred)
* Bachelor’s degree in Biblical studies or equivalent training
* Recent work experience with diverse cultures and multi-generational groups, preferably in Hawaii or similar environment
* A lifestyle congruent with the biblical requirements for leaders (1 Tim. 3:1-13; 2 Tim. 2; Titus 1:5-9)
* Must be licensed or willing and able to obtain a license as a pastor in the Missionary Church denomination

**Personal Characteristics**

* Gifted in expository teaching and preaching biblically based, relevant, practical messages
* A great communicator who is able to present hard truth in a loving manner with grace and truth
* Visionary, always asking “What is next?” and thinking strategically about the church and how to continue to move forward in our vision, mission, and calling
* Able to relate to a diverse group of people, including new believers, mature believers, visitors from various socioeconomic backgrounds, family situations, and life experiences
* A leader of leaders who is collaborative and gives the others freedom to build and lead their ministry teams in their functional areas
* Authentic with a humble and transparent spirit
* Teachable and a lifelong learner
* A good listener

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**Responsibilities:**

* Preaching and Teaching
  + Consistent and regular study of scripture and other Christian material to prepare and effectively deliver relevant and practical weekly sermons
  + May teach other classes as needed
* Equipper and Trainer
  + Practice personal one-on-one evangelism and discipleship, and effectively equips others to do the same.
* Pastoral Care
  + Counseling
    - Crisis intervention counseling
    - Pre-marital counseling for couples planning to marry
    - Pre-baby dedication counseling on commitment parents are making
    - Schedules and oversees baptism and membership classes
  + Visitation
    - Ministers to families dealing with illness or death of loved one, helping them deal with their grief
    - Meets with families to plan and conduct celebration of life services
    - Build visitation team to:

minister to those who are hospitalized, sick or injured and to their families and to regularly visit those unable to attend church

* Administrative
  + Prepare, in collaboration with others, the order of worship for Sunday services
  + Supervise volunteer and paid staff
  + Ensure church programs are administered effectively, including planning and scheduling worship services and special services such as Christmas, New Year’s Eve, Easter, communion, baptism, etc.
  + Oversee all programs conducted by the church
  + Represent the Church and network in the community
  + Prepare, in collaboration with the board chair, agenda for board and membership meetings
  + Actively participate as a member of the church board (not as board chair)
  + Officiate at weddings, baby dedications, and celebration of life services within the congregation if requested according to church policies
  + Administer all church paperwork as required by the board and denomination, including preparation of the annual report for the congregation and the annual statistical report for the denomination
  + Delegate tasks, as needed
* Other duties as assigned by the church board